

AGENDA

South Carolina State Board of Funeral Service Board Meeting

Thursday, December 7, 2023, at 10:00 a.m. in Lowcountry Conference Room
110 Centerview Drive, Kingstree Building, Columbia, South Carolina

Members of the public who wish to observe may do so by live streaming at
<https://lfr.sc.gov/fs/videos.aspx>

1. **Meeting Called to Order** – Public notice of this meeting was properly posted at the S.C. State Board of Funeral Service office, Synergy Business Park, Kingstree Building, and on the Board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
 - a. Pledge of Allegiance
2. **Approval of the Agenda**
3. **Introduction of Board Members and Persons Attending the Meeting**
4. **Approval of Excused Absences**
5. **Approval of Meeting Minutes**
 - a. October 11, 2023 Board Meeting
 - b. October 12, 2023 Board Meeting
6. **President’s Remarks – Thoma L. Williams**
7. **Staff Reports**
 - a. Inspection Report – 92 inspections between October 2, 2023, and December 1, 2023 – William Poole
 - b. Office of Disciplinary Counsel (ODC) Report – Alexis Bell, Esq.
 - c. Office of Investigations and Enforcement (OIE) Report – Robert Dean
 - d. Investigative Review Conference (IRC) Report –Robert Dean
 - e. Executive Report – Matalie Mickens
8. **Application Hearings**
 - a. **New Facility**
 1. Bennett Funeral Home – Walterboro – Wayne Bennett
 2. WGW-JC Moore Crematory –Easley - Fred Douglas Garrett, Jr.
 - b. **New Branch Facility**
 1. Serenity Historic Beaufort Chapel – Beaufort – Shannon DeLoach
 - c. **Change of Ownership**
 1. JC Moore Branch –Easley – Fred Douglas Garrett, Jr.
 2. Bass-Cauthen Funeral Home & Cremation Center – Rock Hill – Gregory Dale Arnold
 3. Bass-Cauthen Crematory – Rock Hill – Gregory Dale Arnold
 4. Whitesell Funeral Home and Cremation Service – Rock Hill – Gregory Dale Arnold

9. **Travel Approval** – 2024 Annual Meeting at The International Conference of Funeral Service Examining Boards
10. **Legislative Update**
11. **Executive Session for Legal Advice, If Needed**
12. **Public Comments (no votes taken)**
13. **Adjournment**

The next scheduled meeting for the SC Board of Funeral Service is **February 21, 2023**.